



**DEFENSE LOGISTICS AGENCY  
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IN REPLY  
REFER TO DLMSO

**AUG 18 2000**

MEMORANDUM FOR: DISTRIBUTION

SUBJECT: Request for Implementation Date (RFID) for Approved DLMS Change (ADC) 38, Special Program Requirements (SPR) Process Minimum and Maximum Quantity Checks, and New SPR Status Codes (Supply/MILSTRAP) (Staffed by PDC 43)

The attached change to DoD 4000.25-M, Defense Logistics Management System (DLMS), Volume 2, and DoD 4000.25-2-M, Military Standard Transaction Reporting and Accounting Procedures (MILSTRAP), is forwarded for submission of the earliest coordinated Service/Agency implementation date.

Please send your reply to DLMSO no later than 60 days from the date of this memorandum. When a mutually satisfactory implementation date is determined, we will publish the approved change memorandum with the designated implementation date. The DLMSO point of contact is Ms. Mary Jane Johnson, DSN 427-0677, 703-767-0677, or email: [maryjane\\_johnson@hq.dla.mil](mailto:maryjane_johnson@hq.dla.mil).

  
JAMES A. JOHNSON  
Director  
Defense Logistics Management  
Standards Office

Attachment

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## **Approved DLMS Change (ADC) 38**

### **Special Program Requirements (SPR) Process Minimum and Maximum Quantity Checks, and New SPR Status Codes**

#### **1. ORIGINATOR:**

**a.** The Defense Logistics Agency

**b.** Mary Day, Defense Logistics Support Command , DLSC-LDA, (703) 767-2535 (DSN 427), FAX 767-2528, email: mary\_day@hq.dla.mil. Alternate POC is Diann Dailey, DLSC-LS, (703) 767-1613, (DSN 427), FAX 767-2528, email: diann\_dailey@hq.dla.mil.

#### **2. FUNCTIONAL AREA:**

**a. Primary:** Supply

**b. Secondary:** N/A

#### **3. REQUESTED CHANGE:**

**a. Title:** Redefined and New Status Codes for the Special Program Requirements (SPR) Process.

**b. Description of Changes:**

(1) Recommended Change #1: Currently, DLA's system receives SPR documents that vary in forecast quantity from very small to significantly large quantities. By automatically accepting SPR transactions with very small quantities that have no impact on requirements, DLA's system becomes choked. DLA requests that a minimum and maximum quantity check be established. In addition, it's valuable for submitters to receive feedback that DLA can support very small quantities without an SPR and, at the same time, they must know when they need to validate SPRs with large forecasts. DLA customers, therefore, have requested that DLA clarify status code "PB" by limiting it to a single condition (i.e., significant forecast quantities), and that a new value be established for minimal forecast quantities.

(2) Recommended Change #2: Currently in the DLA system, modifiers to existing SPRs that increase the quantity cause the existing SPR to be deleted and reprocessed as a new document identifier (DI) code "DYA" (SPR). DLA designed this logic to prevent the automatic acceptance of dramatic increases in existing SPRs. These new "DYA" transactions are subject to the same checks ("PB" and "PQ") as any other

SPR. The problem occurs when an existing SPR that has a support date within the item's leadtimes is deleted and a new "DYA" is submitted for a quantity increase. This newly created "DYA" will reject with status "PQ" regardless of whether the quantity increase was significant or not. DLA believes that completely removing this filter would not be a wise decision. Instead, DLA recommends a balanced approach that allows acceptance of insignificant increases without challenge, but filters significant increases for validation. DLA is making internal system changes to allow acceptance with minimal increases. However, for significant increases, DLA believes it is important that the submitter be advised of the magnitude of the increase so that they can validate the quantity. To have this visibility, a new SPR status code value must be established.

c. **Procedures:** Revisions are shown for DoD 4000.25-2-M (changes are identified by ***bold italics***). Associated revisions would be made to DoD 4000.25-M, DLMS.

(1) **Revise Chapter 13, Section C, paragraph 1 as follows:**

***"1. ICPs measure the size of the requirement being forecasted to determine it's acceptability.***

***a. Maximum quantity check.*** ICPs determine the forecasted requirements acceptability in terms if the risk of long supply being generated. This measurement requires consideration of the size of the forecasted quantity in relation to the normal demand estimated for the item being forecasted, the value (cost) of this quantity, the supply status of the item being forecasted, funding capability of the ICP, accuracy of past forecasts and the degree of assurance that requisitions will follow.

***b. Minimum Quantity Check.*** *ICPs may perform a minimum quantity check and reject SPR requests, using SPR Status Code PG, when the required quantity is so low that the IMM can support the requirement from its current stockage level without an SPR document."*

**DLMSO NOTE:** A minimum quantity check is addressed but not defined. Since the phrase "quantity is so low" is relative, request the need for defining the minimum quantity be considered.

(2) **Delete Chapter 13, Section L, paragraph 2 (due to revised definition for "PB"):**

The ICP will retain SPR requests until:

**~~*"2. One procurement lead time/assembly time away from the support date when procurement/assembly is required in support of those requirements for which SPR status codes PB was furnished. "*~~**

(3) **Revise Appendix B12, Special Program Requirement Status Codes, to revise code PB; add codes PG and PH, and delete code PR, as follows:**

| Code      | Definition   |
|-----------|--|
| <b>PB</b> | <i>Request rejected. SPR is not within IMM acceptance criteria. The SPR quantity significantly exceeds the recorded Quarterly Forecast of Demand on this item. The SPR will not be processed until the submitter sends the IMM written confirmation that the quantity and support dates are valid and accurate. Upon completion of verification, the IMM will reprocess the SPR without further edits.</i> |
| <b>PG</b> | <i>Request rejected (unnecessary). SPR quantity is so low that the IMM can support the requirement from its current stockage level without an SPR document.</i>  |
| <b>PH</b> | <i>Modifier rejected. A significant quantity increase was requested within the item's lead time. The submitter is required to provide the IMM written verification that the quantity and support date are valid and accurate. Upon completion of verification, the IMM will reprocess the SPR. The original quantity is still being supported by the IMM.</i>  |
| <b>PR</b> | <i>Deleted.</i>  |

**4. REASON FOR CHANGE:** To establish a minimum quantity check option and modify existing SPR status are currently not specific enough to ensure transactions process through appropriate logic; therefore, DLA recommends an existing status code be redefined to fit only a single purpose and 2 new codes be established.

#### **5. ADVANTAGES AND DISADVANTAGES:**

**a. Advantages:** DLA believes that simultaneous implementation by all DoD Components isn't required. Components with the necessary resources can improve their processing by increasing the specificity of their SPR logic (with limited impact on any participant who must continue to manually review certain transactions until their system can be changed).

**DLMSO note:** Staggered implementation would require agreements between participating Components for generation/receipt of the new and revised status codes/procedures.

**b. Disadvantages:** None known.

#### **6. IMPACT:**

**a. Publication(s):** DoD 4000.25-M, DLMS; DoD 4000.25-2-M, MILSTRAP and Service/Agency publications as applicable.

**b. Systems:** Requires changes to Component systems to recognize and process the new/revised status codes and procedures.